



ROOM Program

Call for proposals: Content Production Grants

15th June 2020

A: Introduction

Creatives have over the past 10 years played an even more important role in stimulating critical conversations in East Africa around socio-political issues compared to before. However, their work still faces many endogenous and exogenous challenges like investments deficits and the present COVID19 pandemic respectively.

Hivos is now entering phase 2 of the Resource Of Open Minds (R.O.O.M) program, which supports a new generation of makers from the creative and cultural sector to produce alternative content that champions open societies and pushes back on the shrinking civic space.

B: The Call

Hivos East Africa is calling for proposals from creatives and cultural practitioners in Uganda and Tanzania only, working to produce audio-visual content that **sheds light on socio-political issues often ignored by society** through the following media and more:

- (i). film, (ii). fashion, (iii). creative design, (iv). music production, (v). online*
- (vi). content creation, (vii). photography, (viii). virtual reality and gaming, and*
- (ix). media.*

Grantees will receive funding to produce content and also receive business development support to be more self sufficient, independent, and critical. In addition to this, Hivos East Africa will organize various linking and learning sessions where grantees will interact and share experiences, challenges and lessons with their peers and experts from around Africa.

C. Grant Size

Hivos East Africa is offering a limited number of practitioners production grants of up to 15,000 Euros each.

D. Eligibility

In this second phase of the R.O.O.M program, only creatives based in Tanzania and Uganda are targeted. Those in areas outside capital cities in Uganda and Tanzania are particularly encouraged to apply.



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We are targeting young makers under 35 years who work in an interdisciplinary manner to create alternative audio-visual content that highlights issues often ignored by society therefore sparking dialogue, debate, and dissent.

Eligible parties also represent and or address marginalized/minority groups across gender, ethnicity, people with disabilities. Female makers and groups are especially encouraged to apply.

E. Timelines of Proposed Projects

- a) The grants are capped at 15,000 Euros maximum, for a six (6) month period beginning August 2020.
- b) Grants may be for the continuation of work already being done by the applying entity or for creation of entirely new content.

F. Finance and Compliance.

- a) The applying entity must be registered in their country of origin or operation either as a non-profit or for-profit entity.
- b) The applying entity must have a bank account in their own name with at least two signatories
- c) The applying entity must have a tax clearance certificate from the relevant tax authority in country of origin or operation.
- d) The applying entity must provide proof of a sound and up to standard financial accounting system, which meets the requirements of global best practice.
- e) Proof of all the aforementioned is a requirement.

G. How the Proposals will be reviewed and processed:

The following steps will be undertaken by Hivos East Africa to review the proposals and determine the awarding of grants:

Step 1: Submission of Proposals; Deadline Friday, 3rd July 2020 (midnight EAT)

Step 2: Review and selection of received proposals by a Hivos East Africa selection committee: to be completed by Friday, 17 July 2020 (Grant Recipients will be notified shortly after)

Step 3: Capacity assessments review of selected applicants on organizational and financial eligibility; 20th-31st July 2020

Step 4: Contracting: August 3rd 2020 onwards

H. Format of Proposal

1. Applications must be submitted in written English



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2. The proposals must be no more than five pages with the following information:
- a) Name of the entity, focus country/countries and representative that will sign the agreement if the grant is awarded (including registration/deed/company number of entity)
 - b) The total requested amount in Euros
 - c) Start and estimated end date of the project
 - d) Brief outline of what you would like to do with the grant. Try to be as concrete as possible. Please describe how the project is challenging norms in society.
 - e) Brief outline of proposed activities, including a simple schedule, time frame or step to step list
 - f) Full budget in euros (for optimal format see link) <https://docs.google.com/spreadsheets/d/1zShHQkXHr4-ziZkKipSD8hMnFHmvFBQWKba73FR6Eeo/edit?usp=sharing>
 - g) Short description of your work/ practice and the mission of your organization
 - h) One (1) example of a previous creative work that was produced by you or one of the members of your organization that provides alternative points of view on big issues affecting society and that challenges or questions a certain norm in society. Kindly, insert a link to an online platform where the work has been posted and viewed.
 - i) Annexes;
 - Organisation registration documents – certificate of registration
 - Tax compliance certificate.

I: How to apply – Submission of proposal

Applications must be submitted to GrantsEA@hivos.org with the subject 'Application for Production Grant – 'Name of Entity/Organisation'.

J. Deadline and Additional Information

The deadline for submissions of proposals is Friday, 3rd July 2020.

For interested applicants with questions about the grant, Hivos EA will receive inquiries up to Thursday June 18th only through GrantsEA@hivos.org. Kindly send your questions with 'Inquiry: ROOM Production Grant' as the Subject of your email and we will send you the call details about how to join the information session call. The information session call will be on Friday 19th June 2020, 1430-1600HRS EAT.

K: Feedback and Announcement



ROOM Program
Call for proposals: Content Production Grants
15th June 2020

Recipients will be notified through the contact information in their applications after the application review process is complete.

NOTE:

All grant funds must be used to further creatives' endeavours. Recipients will be asked to provide an accounting of the use of funds and expenses without supporting evidence will be disallowed.