



REQUEST FOR EXPRESSION OF INTEREST

RECRUITMENT OF A CONSULTANT

ASSIGNMENT:  
CONDUCT AN ASSESSMENT OF PASTORALISTS INVOLVEMENT IN  
DECISION MAKING PROCESSES IN NATURAL RESOURCES  
MANAGEMENT

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CONTRACTOR: HIVOS EAST AFRICA

19<sup>th</sup> April 2021

## 1.0 Background

Hivos Foundation is an international development organization guided by humanist values. In partnership with local civil society organizations in developing countries, Hivos strives to contribute to a free, fair and sustainable world.

Since 2018, Hivos has been implementing the 'Empowering informal civil society in the Eastern Africa border regions project (Cross border project)'. The project seeks to enable trustworthy personalities among pastoralists to integrate their expertise into decision making about natural resources management (NRM). The project is implemented at the Kenya-Uganda border and targets communities in the Turkana and Moroto regions.

The project's main goal is to contribute to a sustainable pastoralist civil society by building systems of community-centred communication in local development and related decision-making. It is hoped that the project will contribute to enabling voices of pastoralists' communities to be heard and harnessed in natural resource management.

The project targets traditional leaders, elders, women, youth, and Community Institutions (CIs), in the borderland regions of Rupa sub county (Moroto, Uganda) and Loima (Turkana, Kenya).

## 2.0 The Rationale

Local pastoralists' communities face a number of challenges that have contributed to the levels of poverty in these regions. One of the challenges they experience is lack of participation by pastoralists in matters that are of concern to them. The pastoralists do not have a platform to convey their messages and share their knowledge with the relevant stakeholders.

Hivos and the [Robert Bosch Stiftung](#) (RBS) are jointly bringing together the local pastoralists, the County and Local governments, the media, the academic institutions and local and international NGOs to explore successful interventions that empower informal civil society in East Africa borderlands.

## 3.0 Consultancy Description

Hivos is seeking the services of a consultant, under the cross border project to conduct an assessment of pastoralists' involvement in decision making in natural resources management. The assessment will inform the development of a proposal, based on findings from the pilot phase and the assessment. The assessment should provide recommendations for interventions, which can support the proposal development process.

### Scope of the Assignment

Under the direction of the project team, the consultant will:

- Design and implement a gap assessment for communities' involvement natural resources in decision making in Turkana, Kenya and Moroto, Uganda. This assessment will;
  - Focus on barriers for pastoralists' participation in decision-making processes.
  - Include a desk review of relevant reports on pastoralists' participation in decision-making processes.
  - Include information garnered from stakeholders through interviews, workshops meetings.
  - Conduct a desk top review of ongoing interventions by state and non-state actors aimed at addressing the gaps of lack of pastoralists involvement in decision making in NRM
  - Conduct interviews with key stakeholders, partners on gaps, opportunities, strengths, weaknesses in the quests for promotion of pastoralists voices in NRM decision making
  - Interrogate the extent to which projects focused on promoting pastoralists involvement in natural resources decision making have been successful or not.
  - Identify strategic interventions which would facilitate increased participation of pastoralists in decision making processes

Tasks to be performed:

- Prepare work plan outlining the activities and period for conducting of the gap assessment.
- Prepare an outline of stakeholders to participate in the assessment
- Design interview tools inclusive of questionnaires for government officials, NGO staff, pastoralists and accompanying guidelines for administering of the interview tools.
- Conduct a desk review and prepare draft desk review report
- Prepare draft gap assessment report inclusive of results of desk review and stakeholder interviews
- Prepare final gap assessment report.

#### 4.0 Key deliverables

The consultant is expected to deliver

- Work plan
- Questionnaires, interview guides that will be applied in the course of the assessment
- A list of interviewees, participants, and their contact details in the research
- Desk review report
- Draft and final assessment report that will include;
  - ✓ The economic, political ,social dynamics in the context of decisions making, natural resources management
  - ✓ Recommendations on innovations that can work in promoting pastoralists involvement in decision making

- ✓ Recommendations of actors who should be engaged
- ✓ Recommendations on better practises, strategies in ensuring informed pastoralists decision making in NRM

## **6.0 Proposed dates and logistics for Activity**

The particular timelines of the activity will be discussed further with the consultant, in light of Covid -19 and government responses in managing the pandemic

We envision a situation where the consultancy will be carried out in May/June 2021.

Hivos would be responsible for the logistics related to this assignment including air travel, accommodation and meals.

## **7.0 Expected Outcome**

The expected outcome is the development of an assessment report on pastoralists' involvement in natural resources management decision making

The assessment report will be shared with different stakeholders, donors and organisations for information and scaling up purposes.

## **8.0 Competencies**

The consultant should:

- ✓ Have a good understanding of cross border regions dynamics, pastoralist communities' governance processes.
- ✓ Be well versed with civic engagement models, modalities around successful public participation, and community involvement in natural resources management
- ✓ Demonstrate at least 4 years' experience in conducting research targeted at cross border communities, civil society in cross border regions
- ✓ Have at least 5 years of relevant experience in working with civil society on public participation, community involvement in natural resources management.
- ✓ A good understanding of the topography dynamics in the Uganda/Kenya border region will be an added advantage.
- ✓ Have a Bachelor's degree in the social sciences, arts, or a related and relevant field.
- ✓ Have excellent planning and facilitation skills.
- ✓ Be excellent in written and spoken English

## **9.0 Consultancy duration**

The assignment will run for 25 days, including preparatory activities.

## **10.0 Application Process**

### **10.1 Submission Requirements**

Hivos is requesting the consultancy team to submit a detailed proposal comprising the following;

- A cover letter
- Technical Proposal document comprising of:
  - Background of the Consultancy firm/individual
  - Work-plan with clear timelines and deliverables
  - Team composition including qualifications and relevant experience. (All CVs of the team members must be annexed)
  - A detailed Financial Proposal
  - A minimum of 3 Referees
  - Submission of at least two written reports on similar assignments.

## 10.2.: Application Process

Interested applicants should send an Expression of Interest (EOI) to the address [eastafriajobs@hivos.org](mailto:eastafriajobs@hivos.org), and received by **14<sup>th</sup> May 2021, 5.00pm**.

The Expression of Interest should not exceed six pages.

The email subject should read: **EOI – RBS Project Assessment 2021**

Only shortlisted candidates will be contacted.

All communication regarding the proposal must be made via the e-mail address provided only.

## 11.0 Disclaimers

Hivos in Kenya may require the supplier to clarify its quotations of each implementing partner's audit and/or provide supporting documentation.

Hivos in Kenya reserves the right to stop the purchase procedure completely or partly, temporarily or permanently until the moment of contract signing. In these situations, the supplier is not entitled to reimbursement of any costs or damages incurred in connection with this purchase procedure.

Quotations should be valid for at least six months.

Hivos in Kenya cannot be charged in any way for costs related to preparation and submission of the quotations. This can also include interviews and/or providing further information about the quotations.

The risk of any costs and/or damages, which may arise by not awarding this contract to a supplier, lay solely with the supplier. Hivos cannot be held responsible for any such costs or damages.