



REQUEST FOR EXPRESSION OF INTEREST

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ASSIGNMENT:  
PROJECT REDESIGN OF THE CIVIL SOCIETY IN CROSS  
BORDER REGIONS PROJECT (NOVEMBER 2018 – DECEMBER  
2020)

CONTRACTOR: HIVOS EAST AFRICA

DATE: 22<sup>nd</sup> APRIL 2021

## **1.0 Background**

Hivos Foundation is an international development organization guided by humanist values. In partnership with local civil society organizations in developing countries, Hivos strives to contribute to a free, fair and sustainable world.

Since 2018, Hivos has been implementing the 'Empowering informal civil society in the Eastern Africa border regions project (Cross border project)'. The project seeks to enable trustworthy personalities among pastoralists to integrate their expertise into decision making about natural resources management. The project is implemented at the Kenya- Uganda border and targets communities in the Turkana and Moroto regions.

The project's main goal is to contribute to a sustainable pastoralist civil society by building systems of community-centred communication in local development and related decision-making. It is hoped that the project will contribute to enabling voices of pastoralists' communities to be heard and harnessed in natural resource management.

The project targets traditional leaders, elders, women, youth, and Community Institutions (CIs), in the borderland regions of Rupa sub county (Moroto) and Loima (Turkana).

## **2.0 The Rationale**

Local pastoralists' communities face a number of challenges that have contributed to the levels of poverty in these regions. One of the challenges they experience is lack of participation of pastoralists in matters that are of concern to them. The pastoralists do not have a platform to convey their messages and share their knowledge with the relevant stakeholders.

Hivos and the [Robert Bosch Stiftung](#) (RBS) are jointly bringing together the local pastoralists, the County and Local governments, the media, the academic institutions and local and international NGOs to explore successful interventions that empower informal civil society in East Africa borderlands.

## **3.0 Consultancy Description**

Hivos is seeking the services of a consultant, under the cross border project. The consultant is expected to design a proposal on the upscaling of the civil society in cross border regions project, as implemented in the period November 2018 – December 2020.

The consultant will bring to the project design process previous experience from writing successful integrated proposals involving several stakeholders. It is desirable that the consultant also brings a good understanding of issues relating to natural resource management, cross border communities and governance.

## **4.0 Scope, deliverables under the consultancy**

At the end of the assignment, the consultant will submit a proposal, budget based on meetings with Hivos staff, stakeholders, partners, and desktop review of project documents. This proposal will be submitted to different donors for funding, and stakeholders for collaboration in implementation.

Specific tasks to be conducted by the consultant;

1. Review relevant documents including the pilot project proposal, theory of change, partner and project reports, learning events and evaluation reports.
2. Based on secondary data analysis, identify gaps in pastoralists' involvement in natural resources decision making. This should include reviewing and compiling relevant research, evidence from prior similar interventions, best practices, and lessons learned.
3. Provide guidance for the primary data collection process aimed at assessing community-level needs in relation to natural resources management.
4. Conduct field visits in target areas to consult with relevant internal and external stakeholders, through key informant interviews, focus group discussions and workshops
5. Meet with government authorities, such as National/County/District Authorities, relevant ministries, academia, research institutes, and other stakeholders to explore/ develop potential collaborations on relevant activities.
6. Conduct problem analysis and validation workshops with Hivos, partner staff, and possible other relevant stakeholders.
7. Based on the above, design a project proposal document that will include a concept note, a full proposal, budget and logical framework.

### **5.0 Proposed dates and logistics for Activity**

The particular timelines of the activity will be discussed further with the consultant, in light of the emergence and spread of the Covid -19, and government responses in managing the pandemic. The activity is however planned for May/June 2021.

Hivos would be responsible for the logistics related to this assignment.

### **6.0 Competencies**

The consultant should:

1. Demonstrate at least 4 years' experience in development of successful proposals in the natural resources management, cross border communities space
2. Have a good understanding of cross border regions dynamics, public participation and governance process among pastoralist communities in natural resources management.
3. Be well versed with civic engagement models, modalities around successful public participation, and community involvement in natural resources management
4. Have at least 5 years relevant experience in working with civil society on public participation, community involvement in natural resources management. Experience working with civil society in cross border regions will be an added advantage. A good understanding of the topography dynamics in the Turkana and Moroto areas will be an added advantage.
5. Have a Bachelor's degree in the social sciences, arts, or a related and relevant field.
6. Have excellent planning and facilitation skills.
7. Be excellent in written and spoken English

## 7.0 Consultancy duration

The assignment will run for 25 days, including preparatory activities.

## 8.0 Application Process

### 8.1 Submission Requirements

Hivos is requesting qualified consultants, consultancy teams to submit a detailed proposal comprising the following;

- A cover letter
- Technical Proposal document comprising of:
  - Background of the Consultancy firm/individual
  - Work-plan with clear timelines and deliverables
  - Team composition including qualifications and relevant experience. (All CVs of the team members should be annexed)
  - A detailed Financial Proposal (budget)
  - A minimum of 3 Referees
  - Submission of at least two proposals on similar assignments.

### 8.2: Application process

Interested applicants should send an Expression of Interest (EOI) containing the aforementioned documents, outlining why they are best suited for this assignment. The Expression of Interest should not exceed six pages.

All applications should be sent to the address [eastafricajobs@hivos.org](mailto:eastafricajobs@hivos.org), and received by **14<sup>th</sup> May 2021, 5.00pm**.

The email subject should read: **EOI - Project Design (RBS)**.

Only shortlisted candidates will be contacted.

All communication regarding the proposal must be made via the e-mail address provided only.

## 9. 0: Disclaimers

Hivos in Kenya may require the supplier to clarify its quotations of each implementing partner's audit and/or provide supporting documentation.

Hivos in Kenya reserves the right to stop the purchase procedure completely or partly, temporarily or permanently until the moment of contract signing. In these situations, the supplier is not entitled to reimbursement of any costs or damages incurred in connection with this purchase procedure.

Quotations should be valid for at least six months.

Hivos in Kenya cannot be charged in any way for costs related to preparation and submission of the quotations. This can also include interviews and/or providing further information about the quotations.

The risk of any costs and/or damages, which may arise by not awarding this contract to a supplier, lay solely with the supplier. Hivos cannot be held responsible for any such costs or damages.

